

**DOWNTOWN DEVELOPMENT AUTHORITY  
OF THE CITY OF GROSSE POINTE PARK  
INFORMATIONAL MEETING  
June 7, 2022; 7:00 pm**

**CALL TO ORDER – INFORMATIONAL MEETING**

An informational meeting of the Grosse Pointe Park Downtown Development Authority (“DDA”) was called to order by Director Sizeland.

**ROLL CALL**

Present: Board Members Assaf, Corbin, Farhat, Kilgus, Ochab, Turnbull; Chairman Wixson; and Mayor Hodges.

Also Present: Nick Sizeland, DDA Director/City Manager; Erica Shell, City Attorney; and Courtney Delmege, Deputy Clerk.

Excused: Board Member Horne.

**PUBLIC COMMENT**

There were no public comments made.

**OVERVIEW OF ANNUAL ACTIVITIES**

Director Sizeland presented a recap since the December 8, 2021 Informational Meeting to present which included: Adoption of FY 2022-2023 budget; city master plan adoption in June of 2022; DDA Business Improvement Grant; various shrubs removed on Jefferson traffic islands improving sight lines; Public Safety crossing guard new hires; and rain garden grant submitted to SEMCOG for City Hall.

**ADJOURNMENT OF INFORMATIONAL MEETING**

Motion by Board Member Corbin, seconded by Board Member Farhat, to adjourn the informational meeting.

AYES: Board Members Assaf, Corbin, Farhat, Kilgus, Ochab, Turnbull; Chairman Wixson; and Mayor Hodges.

NAYS: None

Excused: Board Member Horne.

**CALL TO ORDER – REGULAR MEETING**

A regular meeting of the Grosse Pointe Park Downtown Development Authority (“DDA”) was called to order by Chairman Wixson.

**ADOPTION OF MAY 3<sup>RD</sup> MEETING MINUTES**

Director Sizeland presented the minutes from the May 3<sup>rd</sup> meeting for approval.

Motion by Board Member Ochab, seconded by Board Member Corbin, to approve the March 1<sup>st</sup>

meeting minutes.

AYES: Board Members Assaf, Corbin, Farhat, Kilgus, Ochab, Turnbull; Chairman Wixson; and Mayor Hodges.

NAYS: None

Excused: Board Member Horne.

### **PUBLIC COMMENT – AGENDA ITEMS**

Three public comments were made.

### **UNFINISHED BUSINESS**

No unfinished business was presented.

### **NEW BUSINESS – CIVIC CAMPUS RFP DISCUSSION**

As part of an overall review of the City Hall, Public Safety, Library, Future Parking Lot and with the expected adoption of the City Master Plan, Director Sizeland proposed to the DDA exploring the opportunity on a conceptual design of the Civic Area of the DDA could look like in the next few years. This would include using the new City Master Plan, Parking Study, Business Input, Beautification Input, DDA Members and residents to provide thoughts of the Civic Area. The intent would be to envision a cohesive flow when entering the Civic Area of the DDA including walkability, beautification and parking.

Motion by Board Member Corbin, seconded by Board Member Farhat to pursue the request for proposals to architects for the Civic Campus rendering not to exceed \$5,000.

AYES: Board Members Assaf, Corbin, Farhat, Kilgus, Ochab, Turnbull; Chairman Wixson; and Mayor Hodges.

NAYS: None

Excused: Board Member Horne.

### **NEW BUSINESS – VACANCY**

Chair Wixson announced a vacancy on the Downtown Development Authority Board left by Vice Chair Andrew Richner.

### **PUBLIC COMMENT NON-AGENDA ITEMS**

Three public comments were made.

### **ADJOURNMENT**

Motion by Board Member Corbin, seconded by Board Member Farhat, to adjourn the meeting.

AYES: Board Members Assaf, Corbin, Farhat, Kilgus, Ochab, Turnbull; Chairman Wixson; and Mayor Hodges.

NAYS: None

Excused: Board Member Horne.

With no further business, the meeting adjourned at 7:33 pm.